

## Hang Seng Internship Programme - Retail Banking and Wealth Management (Branch Support)

Our Retail Banking and Wealth Management (RBWM) has over 250 branches and automated banking facilities, offering a broad range of products and services to meet the personal banking, consumer lending and wealth management needs of individual customers. We serve over half of the adult population, and advocates the Age of Digitals in our RBWM business strategies to offer our customers more seamless and on-demand service experience at the Bank.

If you are a University student, and looking for hands-on banking experience and branch frontline exposure, you are welcome to join our Internship Programme - RBWM (Branch Support). We are currently seeking high-calibre individuals to join the Retail Distribution department to support account opening in branches in university campus.

### Programme Overview

Duration:	Early June – September 2019 (Full-Time basis) <b>And</b> September - End of December 2019 (Part-Time basis)
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### Your Benefits

- **On-the-job Training** - Support from business and supervisor to provide good understanding of Hang Seng's core businesses and operation
- **Mentorship** - To support and guide you along the way, an experienced mentor will be assigned to you. He / she will give you regular feedback, advice and encouragement
- **Part-time Internship** – Work as Part-Time Intern from September to December 2019. Gain more hands-on banking experience

### Principle Responsibilities

- Assist in account opening for the Summer Peak Season at U-booth / account opening roadshow
- Assist in consolidating and handling the account opening document
- Assist in branch operation and handle general enquires from new account customers

### Requirements:

- University students from all disciplines are welcome
- **Must commit to work as Part-Time Intern upon new academic year starts in September 2019**
- Good communication and interpersonal skills
- Strong self-motivation and willingness to learn
- Proficiency in spoken and written English and Chinese
- Good knowledge of application software (MS Word, Excel, Powerpoint) & Chinese Word Processing
- Permanent residents of Hong Kong or holding a valid Hong Kong work visa

### **Online Application**

- To apply, please submit your online application at our website [https://hsbc.taleo.net/careersection/external/jobdetail.ftl?lang=en\\_gb&job=0000CL8S](https://hsbc.taleo.net/careersection/external/jobdetail.ftl?lang=en_gb&job=0000CL8S) on or before 20 March 2019
- You are welcome to visit our website, [www.hangseng.com](http://www.hangseng.com), for further details
- Job assignment will be subject to your profile and vacancy availability